

# Designation Recertification Form

Please be sure to email this completed form to: [Certifications@mba.org](mailto:Certifications@mba.org) to confirm course point value(s) and payment information.

## Company Information

\_\_\_\_\_  
First Name MI Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Company

\_\_\_\_\_  
Business Phone Number

## Completed Continuing Education

Two (2) points of continuing education are required every two years.

\_\_\_\_\_  
Course(s) or Activities Completed Date

\_\_\_\_\_  
Course(s) or Activities Completed Date

\_\_\_\_\_  
Event(s) Attended Date

\_\_\_\_\_  
Event(s) Attended Date

## Continuing Education Point Calculator

Participation on an MBA or State/Local Committee: **5 points/year**

MBA or State/Local Conferences and Conventions: **1 point/day**

Speaker (at seminars/training/MBA or State/Local Conventions): **1 point/day**

Classroom Based Programs and MBA Education Workshops: **2 points/day**

Schools of Mortgage Banking I & II: **15 points each**

School of Mortgage Banking III: **30 points**

MBA Education Self Study Web-Based Courses: **1 point each**

Non-MBA Education Courses (industry related): **5 points per 15 hours of coursework**

*For Non-MBA Courses and Events, please attach proof of completion/attendance*

*(i.e. certificate of completion/attendance)*

### Recertification Fee(s)

Certified Residential Underwriter (CRU) and Residential Certified Mortgage Servicer (RCMS)

- \$100: Standard
- \$200: Standard (Non-Member)
- \$200: Late Fee (1-2 years)
- \$400: Late Fee (3+ years)